

## NMQA Library 2008 Info Sheet

At each meeting, you may borrow:

- 5 books numbered 1800 & above; includes all OS #s
- 3 additional books, book #s under 1800
- 2 miscellaneous items (Misc. #s, i.e. DVDs, template sets)
- 4 magazines

Items are due at the meeting in 2 months. You may renew items once, on or before the date they are due, unless they have been reserved by someone else. Return items at a meeting, to one of the five shops listed below, or to our house. Shop return deadline: Wednesday before a meeting.

### Requesting or renewing items:

You may renew or reserve items by email, phone or at meetings. Reserved items are held for 1 meeting only. Requests for items must be received no later than Saturday before a meeting.

### Overdue items:

Please return overdue items ASAP. If you have items overdue from a previous meeting, you may not borrow more until all overdue items have been returned.

### Lost or damaged items:

Contact us if an item is lost or damaged while you have it checked out.

### NMQA web page:

The library list, not including magazines, is on the NMQA web page ([www.nmqa.nm.org](http://www.nmqa.nm.org)), with occasional lag time after new purchases. If you request an item from the list, please give the author and/or a portion of the title, as well as the number. Let us know if you do not see a title you're looking for, or have other questions. Your input is important.

### Donations:

We accept donations of quilt magazines & quilt or fiber-related books & patterns. Drop donations off at our house, in a book return box, or at a meeting. Label them as a donation to the library. (If you have a substantial number, please contact us before bringing them to a meeting or leaving them at a shop, in case other arrangements are needed.) Most items will be placed in the library sale; some may be added to the library, or used by other NMQA committees.

If you wish to purchase or donate a specific item for the library collection, please check with us before doing so.

### To borrow library items between meetings:

In many cases, it is possible to arrange to borrow items between meetings. Please contact us by email or phone.

### Contacting us:

Courtenay & Andrea Vaughan [kitchenczar@flash.net](mailto:kitchenczar@flash.net) or [cvaughan@flash.net](mailto:cvaughan@flash.net) 291-9857 (8am – 8pm) or 332-3121 any time, the answering machine will pick up when the line is not in use by a computer. Leave a clear message when reaching either answering machine.

### Return dates for items borrowed in 2008:

<u>Borrowed in:</u>	<u>Due @ shops</u>	<u>Due @ meeting</u>
May	Wed 7/20	Mon 7/25 (day)
June	Wed 8/17	Mon 8/22 (night)
July	Wed 9/17	Mon 9/22 (day)
August	Wed 10/22	Mon 10/27 (night)
September	Wed 11/12	Mon 11/17 (day)
October/November	Wed 12/10	Mon 12/15 (night)

*All items are due at the Dec meeting for year-end inventory.*

### Book return boxes at quilt shops:

- Ann Silva Bernina (Manual store only)
- Quilts Olé
- Southwest Decoratives
- Quilt Works
- Quilts from the Heart